**Court of Washington, County of**

|  |  |
| --- | --- |
| Petitioner (Protected Person) Date of Birth  vs.    Respondent (Restrained Person) Date of Birth | No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Order to Allow Service by Mail**  **(ORRSR)** |

**Order to Allow Service by Mail**

The court considered the evidence presented and finds that:

[ ] personal service was required. However, there were 2 unsuccessful attempts to personally serve the Respondent, and electronic service is not possible.

[ ] personal service is not required and there have been 2 unsuccessful attempts at personal or electronic service.

***The court orders:***

1. The Petitioner may have the [ ] Respondent [ ] Vulnerable Adult [ ] Minor’s Parent or Guardian served by mail as follows:

[ ] to their last known mailing address:

*Street Number or P.O. Box City State Zip*

[ ] to this other appropriate address:

Addressed to the person being served: [ ] directly [ ] in care of *(name):*   
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Street Number or P.O. Box City State Zip*

[ ] other:

[ ] Service to any known electronic addresses is also required to this electronic address/es (*when electronic service was attempted but not verified*):

**2.** Serve by mail as follows (*check all that apply*):

|  |  |
| --- | --- |
| ***New Petition:***  [ ] Petition for Protection Order  [ ] Temporary Protection Order and Hearing Notice  [ ] Reissuance of Temporary Protection Order and Notice of Hearing  [ ] Order to Surrender and Prohibit Weapons (issued without notice)  [ ] Order Transferring Case and Setting Hearing  [ ] Declaration/s of:  [ ] Denial Order  [ ] Notice to Vulnerable Adult | ***After a full hearing:***  [ ] Protection Order  [ ] Order to Surrender and Prohibit Weapons  [ ] Order Realigning Parties |

|  |  |
| --- | --- |
| ***Renewals:***  [ ] Motion for Renewal of Protection Order  [ ] Order Setting Hearing on Renewal  and Extending Order until Hearing  [ ] Order for Renewal of Order for Protection | ***Motions:***  [ ] Motion to Modify or Terminate Protection Order  [ ] Motion for Surrender and Prohibition of Weapons  [ ] Notice of Hearing  [ ] Motion to Realign Parties  [ ] Motion to Set Show Cause Hearing - Contempt  [ ] Order on Hearing - Contempt  [ ] Order re Adequate Cause |
| ***After a motion hearing:***  [ ] Order Modifying or Terminating Protection Order  [ ] Order to Surrender and Prohibit Weapons |
| ***Other documents:***  [ ]  [ ]  [ ]  [ ] | |

3. To Serve by Mail:

* The *server* must be someone age 18 or older who is **not** a party to this case.
* The *server* must mail **2 copies** of the court papers to each address listed above.
  + Mail 1 copy of the court papers by regular, prepaid first-class mail.
  + Mail the other copy by a form of mail requiring tracking or certified information showing when and where it was delivered.
* Each envelope must show the return address where petitioner can receive legal mail.

Papers must be mailed timely. See RCW 7.105.150(1)(c).

The server must fill out a *Proof of Service* (form PO 004). The original must be filed with the court.

**Ordered.**

*Date Judge or Commissioner*

*Print Judge or Commissioner Name*

Presented by Petitioner or their lawyer

*Sign here Print name (if lawyer, also provide WSBA #)*